

Bizen City Fiscal Year Employee (Assistant Language Teacher)

Application Guidelines

Posted by: Bizen City Board of Education

Education Promotion Department, Educational Affairs Section

- 1 **Position** ALT : Assistant Language Teacher
- 2 **Openings** 1
- 3 **Working Hours** 37.5 hours/week (part-time)
- 4 **Contract Period** September 1st, 2026 ~ March 31st, 2027
(Possibility of reappointment depending on job performance)
- 5 **Workplace** One or more schools in Bizen City (including pre-school, elementary, junior high, and Katakami High School)
- 6 **Job Description** Assisting with English-language classes, developing and producing classroom materials, conducting international understanding activities and exchange events, participating in school events, and other duties as assigned by your principal
- 7 **Requirements**
 - ① Must be native English speaker or possess equivalent English proficiency, and be well-versed in foreign culture
 - ② Must have at least 1 year of experience working at a Japanese pre-school, elementary school, and/or junior high school at the time of application
 - ③ Must have passed the Japanese Language Proficiency Test N2 or higher, or possess equivalent Japanese proficiency (ability to understand Japanese used in everyday situations, and to some extent Japanese used in a wider range of situations)
- 8 **Selection Process** Document submission -> interview
- 9 **Selection Date** Successful candidates will be notified directly

(continued on next page)

10 Employment Conditions, etc.

- (1) Daily working hours: 7.5 hours/day (start/end time may vary depending on workplace)
 - ※45 minutes are allotted for breaktime, however the 45 minutes may be broken up over multiple shorter periods
- (2) Days off: Saturdays, Sundays, national holidays, and December 29th to January 3rd
- (3) Wages: 272,500～275,500 yen/month (varies depending on work experience)
 - ※ End-of-year performance bonus is provided based on length of service
 - ※ Wages are subject to change in the event of salary adjustment
- (4) Travel allowance: Fully covered (when commuting by public transportation),
or 17,000 yen/month (when commuting by automobile)
 - ※ If less than 10 days are worked in a given month, travel allowance will be halved unless already allotted
 - ※ When commuting by public transportation, travel allowance will be provided every six months (for the amount of one six-month commuter pass)
- (5) Insurance: Social, Employment, Workers' Compensation
- (6) Other: Employees may be required to work outside of regular working hours

11 Disqualification Anyone who falls under the disqualification provisions set forth in Article 16 of the Local Public Service Act will not be considered for employment

12 Contact Bizen City Board of Education, Education Promotion Department,
Educational Affairs Section, Policy Promotion Group
TEL: 0869-64-1872